

CHATEAU CLUBROOM 2023

REGULATIONS

Mission Statement:

Our mission is to enhance the life in our community by management of common areas, enforcement of rules and covenants, preservation of property values and investments in capital improvements that benefit the greater good of our community.

Hours of Operation:

- ❖ 8:00AM – 9:00PM (Monday – Sunday)
 - Closed on Christmas Eve & Day, Thanksgiving Eve & Day, New Years Eve & Day.

Occupancy:

- ❖ 35 Attendees Permitted

Reserving Time:

- ❖ Call/Contact through Website CAM (Our Property Management Company) to reserve your date and time, 573-499-4445 CAM'S office number. You will be provided additional information at that time.
 - Your request will be placed on our Event Calendar on our Website.
- ❖ You may reserve time up to 13 hours during operational hours of 8:00AM – 9:00PM on the day of your event.
 - Allow for set up and clean up during the time of your reservation.
- ❖ A Board Member will open/close the Clubroom for your event.
 - You may schedule a time prior to your event to preview the Clubroom if needed.

Deposit:

- ❖ A \$100.00 deposit is required prior to your reserved Date/Time.
 - CAM will hold your deposit and it will be returned after post event walk through.

Grilling:

- ❖ Grilling is not allowed on the patio.

Items Not Provided in the Clubroom:

- ❖ There will be **NO** dishes, glassware, flatware, serving utensils, coffee pot, etc. provided during your event.
 - You will need to provide your own above listed items if needed (including paper towels)

Items Available in the Clubroom:

- ❖ Refrigerator & Microwave

Clean Up:

- ❖ You will be provided a Clean Up Check List of tasks to be completed before you leave.
 - Example: (not limited to) Vacuuming the Clubroom/bathroom floors, disinfecting all surfaces Clubroom/Bathroom, empty trash containers and take to the dumpster, remove all items you brought with you for your event

Items Provided for Clean Up:

- ❖ Vacuum, Swiffer wet mop, cleaning caddy with disinfectant sprays/wipes, fiber cloths and other cleaning items will be provided.

Your Responsibility:

- ❖ Return all furniture to the way it was found.
- ❖ **We Appreciate Your Commitment** in making sure you have provided a clean and healthy environment for the next person as you would want provided for your guests.

Miscellaneous:

- ❖ **No Smoking/Vaping in the Clubroom**
- ❖ No nails, tacks or anything that could leave permanent marks are allowed.
- ❖ No glass items allowed on the patio
- ❖ Clubroom privileges may be revoked for owners not in good standing with the Association.

IN CASE OF EMERGENCY:

- ❖ **In Case of Serious Emergency, call 911** and direct the responder to Chateau Condominiums Clubroom on the corner of Fairview and Rollins. Enter from Fairview Rd and the Clubroom is on the north side of the pool.

If you have any questions or concerns, please contact one of our Board Members or CAM.

The Board has made a sincere effort in making sure our Clubroom follows all COVID Rules and Regulations in removing and setting up of the furniture to be compliant.

If the City of Columbia or CDC COVID Regulations change, we will adjust accordingly and communicate to everyone.

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